

THE IRISH ARCHITECTURAL ARCHIVE

ANNUAL REPORT 2002





2	Chairman's Statement
7	Directors' Report
8	Auditors' Report
10	Income and expenditure account
11	Balance sheet
12	Notes on the accounts
15	Operating statement
16	Appendix 1
17	Appendix 2
19	Current members of the Irish Architectural Archive

Introduction.

On 7th April 2003, work commenced on site to transform 45 Merrion Square into a new home for the Irish Architectural Archive. This long anticipated development represents a mile stone in the life of the Archive whose significance is hard to overstate.

No 45 is the largest terraced house on the Square. It has been made available to the Archive by the Government. To the Office of Public Works has fallen the task of transforming this once grand Georgian residence into a state-of-the-art home for a modern archival institution. Built initially in the 1790s, the house has suffered the attrition natural to two centuries of constant domestic and institutional occupation.

The current programme entails the painstaking restoration and refurbishment of the historic fabric of the original house to accommodate the Archive's offices, staff facilities, archival processing areas and public areas. Aside from a large reading room, located for accessibility on the ground floor, public areas will now also include lecture facilities, meeting and seminar rooms and an exhibition space where the Archive's collections can be made accessible to a far wider audience than might otherwise visit the reading room. The fit out for the exhibition space will be that originally designed for the RIBA's Heinz Gallery in London, removed from the building after the RIBA's lease expired, refurbished and ready once again to display architectural records.

The programme for No. 45 also entails the construction of new archive stores to accommodate the growing collections. These will be built underground to the rear of the old house. They have been designed to provide the exacting storage environment demanded for the long term preservation of paper documents in a passive way, without the use of mechanical air-conditioning. This will be the first time that this 'green' solution had been used for archival storage in Ireland. It is an approach which demands great attention to detail during construction but will result in highly efficient and cost-effective building which affords the heritage objects it contains all the protection they deserve. This marriage of pure architectural

conservation and cutting-edge sustainable building technology makes the task of transforming 45 Merrion Square uniquely challenging, and the Office of Public Works deserves great credit for its innovative approach to the project.

The main contract for the works at No. 45 is scheduled to last 12 months and, while the move will necessitate a period of closure, it is anticipated that the Archive will re-open in its new home in the summer of 2004. Detailed planning has been on-going since 2001 to ensure that the Archive is in a position to efficiently occupy the new building and to properly undertake the expanded activities made possible by its enhanced facilities. A great deal of hard work has already been done in this regard; a great deal more remains to do. It is a challenge everyone associated with the Archive looks forward to with enthusiasm and commitment.

Reaching the point where the contractor is actually on site has been far from straight forward. The parts played by previous Chairmen of the Archive – Padraig O hUiginn and Brendan O'Donoghue – should be acknowledged, as should the constant support of the Department of Arts, Sport and Tourism. Particularly deserving of recognition is the vital part played by the OPW's current Chairman, Sean Benton and its Director of Architectural Services, Michael O'Doherty. Their support and commitment at a critical time has made all the difference. To them, and all those others who have been instrumental in advancing this project, we are extremely grateful.

Board of Directors:

The untimely death during 2002 of Rachel MacRory robbed the board of one of its most committed and active members. We extend our sympathy to her partner, family, friends and colleagues. She will be greatly missed.

The current members of the board of directors of the Archive are Edward Cassidy, Gus Cummins, Ruth Delany, Joanna Finegan, Desmond FitzGerald, John Graby (Company Secretary), Aideen Ireland, Edward McParland, Rachel Moss, Joan O'Connor, Michael O'Doherty, Toal O'Muire, Dick Oram, John Redmill,



Nicholas Robinson (Honorary President), Stephen Vernon and Michael Webb (Chairman).

The board met on a total of six occasions in 2002.

Staff:

The staff of the Archive consist of David Griffin (Archive Director), Colum O'Riordan (Archive Administrator), Ann Martha Rowan (Senior Archivist), Aisling Dunne (Archivist), Simon Lincoln (Research Officer) and Anne Henderson (Administrative Officer).

The assistance of Mrs Josephine Pickering (cleaning) and Hugh Doran (volunteer reading room invigilator) is gratefully acknowledged.

Members of the Archive staff lectured to the IPAV course, the Postgraduate Certificate in Architectural Conservation at the University of Ulster, Coleraine, the John Roberts Weekend, Waterford, Heritage Week at Castletown, Co. Kildare, the Friends of the National Gallery and the MUBC class in UCD. Articles by staff members appeared in *Irish Archives* and *Plan Compendium 2003*. Staff members, as well as fulfilling their normal day to day duties, have represented the Archive or have, in personal capacities, served their professions in a number of other ways – as Chairman of the Society of Archivists, Ireland, as a director of the PADDI (Planning Architecture Design Database Ireland) project and as a member of the Museums and Archives Committee of the Heritage Council (Colum O'Riordan); as director of both the Irish Georgian Society and Irish Georgian Foundation, as Irish representative to the ICAM (International Confederation of Architectural Museums) and as a member of the Department of Environment and Local Government Conservation Advisory Panel (David Griffin).

Accessions:

A total of 184 separate accessions are recorded in the accessions register for 2002, the highest annual total yet received by the Archive.

The Archive is grateful to the following individuals who donated material during the year.

Anthony Behan, Kate Bray, Charles Brett, Patricia Butler, Michael Carew, Patrick Carr, Edward Cassidy, Richard Cox, Joseph Curtis, Mary Davies, David Davison, Hugh Dixon, James Draper, Mairead Dunlevy, Austin Dunphy, Nora Featherstone, Peter Ferguson, Michael Fewer, Desmond FitzGerald, Keiran Glendinning, George Gossip, Brendan Grimes, Kevin Harrington, Roger Hill, Bill Johnson, Susan Keating, Courtney Kenny, Des Kerins, Angelo Maggi, Hugh Maguire, Robin Mandal, Michael Manger, Ken Mawhinney, Ann McNicholl, Eddie McParland, A. O'Boyle, Dick Oram, David Rose, Joan Usher Sharkey, Gordon St. George Mark, Robert Towers.

The following organisations also donated material in 2002: Ballymun Regeneration Ltd, Bord Failté, Cork City Council, Environment and Heritage Service, Belfast, A & D Farmer Ltd, Franckton Publishing, Guinness UDV Ireland, Marino Institute of Education, McHugh O'Cofaigh Architects, the National Inventory of Architectural Heritage, the National Museum, O'Connor Sutton Cronin Engineers, the Royal Institute of the Architects of Ireland, Waterford Institute of Technology.

Among the notable accessions were the following:

- Nineteenth century watercolour elevation of part of the nave of Christ Church Cathedral, Dublin, showing proposed decorative scheme, donated by Hugh Dixon (2002/33).
- Aerial photographs of Ballymun, Co. Dublin, prior to redevelopment. Also, set of plans of typical Ballymun Tower Block apartments, donated by Rachel Scahill, Archivist, Ballymun Regeneration Ltd.(2002/45).
- Collection of drawings for Dowdstown House, Co. Meath, including drawings by James Shiel, purchased (2002/54).
- Featherstone Collection: drawings and project files from the office of the late J.D. Featherstone, including material from Beckett and Harrington Architects, donated by Mrs Nora Featherstone (2002/73).

- Set of late nineteenth and early twentieth century drawings for Marino College, Dublin, mainly by W.H. Byrne & Sons, donated by the Governing Body of Marino Institute of Education (2002/74).
- Photographic survey (negatives and prints) of Irish Carnegie Libraries carried out by Brendan Grimes, donated by Brendan Grimes (2002/77).
- Collection of drawings and files relating to the restoration of Russborough House, Co. Wicklow, placed on deposit by the Beit Foundation (2002/124).
- Photographic record of the construction of the Millennium Wing of the National Gallery of Ireland prepared and donated by John O'Connor of O'Connor Sutton Cronin Engineers (2002/144).
- Designs for the remodelling of Lyrath, Co. Wicklow by John McCurdy, 1870s, and proposed additions to St. Kierans, Co. Offaly, by Thomas C. Antisell, c.1880, purchased (2002/173).
- Nine rare late nineteenth century photographs of Powerscourt House and Gardens, donated by James Draper (2002/178).
- Five volumes of letter-books from Matthew O'Byrne, Fountainhead Foundry, James Street, Dublin, 1896 – 1940, purchased (2002/182).

Cataloguing and indexing:

Despite a chronic shortage of suitable work space in 73 Merrion Square, cataloguing and indexing proceeded steadily during the year. The Archive's computer catalogue, designed and developed in-house, has had new data sections added. The search facilities have also been augmented. All new cataloguing – of printed matter, photographs of archival holdings – is now proceeding digitally. Work on retrospectively transferring information from the old card catalogue to the new computer version is also progressing. A major investment in information technology at the end of 2002 has ensured the on-going viability of our computer catalogue, while tentative investigation of

the issues involved in making the catalogue available via the internet have begun.

The annual August closure allowed basic listing of a number of collections to be completed, including the Simon J. Kelly Collection, the T.J. Cullen Collections (all accessions), the Donal O'Neill Flanagan Collection, the Featherstone Collection, all the Desmond FitzGerald material held by the Archive, the Lundy Collection, the Morris & McCullough Collection, and the Irish Distillers drawings. Recent accessions of material from the Royal Institute of the Architects of Ireland were listed and boxed. The Foley Collection was also boxed.

Conservation:

The Archive continued to invest in preventative conservation during 2002 with the acquisition of acid-free folders and boxes, photograph envelopes and negative sleeves. Several collections were re-housed in upgraded storage material. A number of new covers were made for models in the collections, thus allowing them to be more safely placed on public display. As part of its disaster preparedness, members of the Archive staff attended a training day on disaster prevention and recovery organised by the Society of Archivists, Ireland.

New shelving - the last that can possibly be accommodated in 73 - was inserted in the basement, and a great deal of material moved on to this shelving. This has allowed the elimination of the last of the old cardboard 'bins' in which drawings collections were once stored.

Considerable sums were invested in binding runs of journals and in repairing or replacing the bindings on books in the reference library. Since these volumes were damaged directly as a result of photocopying by members of the public, a decision was taken during the year to prohibit the photocopying of bound material in the reading room.

Biographical Index of Irish Architects:

It is particularly satisfying to be able to report on progress with the Biographical Index of Irish Architects, one of the Archive's flagship projects. The



database was successfully migrated from its original software to a modern stable programme, a process achieved without loss of data or significant interruption to data inputting. Ann Martha Rowan, the archivist responsible for the project, is now entering data for architects whose surname begins with S. The database currently contains in excess of 5,000 individual or practice names and in excess of 33,500 building references. It is certainly the single most useful research tool available to architectural historians in Ireland today.

Photography:

2002 was an extremely busy year on the photographic front. The project to record a number of distinctive settlement areas throughout Ireland, which had received sponsorship from the Ireland Fund, was completed. The following areas were included in this survey: Armagh, Athlone, Ballymun, Ballyvaughan, Bangor, Derry, Galway, Navan, Sligo and Wexford.

Thanks to a grant from the Museums and Archive's Committee of the Heritage Council, the Archive was able to create full 10 x 8 inch reference copy prints of all the images in the Paddy Healy Photograph Collection. Up to this point, this collection had existed in negative form only, with no reference or public access prints available. The generation of the reference prints will allow the collection to be properly indexed and made accessible to the public for the first time.

Photographic survey work remained at the core of Archive activities throughout 2002. David Griffin, with the assistance of Roger Hill, undertook photography throughout the country; among the notable sites covered were the remains of Bective House, Smithfield, Dublin; Nos. 50-52 St. Stephen's Green, Dublin; buildings in Clontarf including Clontarf Castle and St. Anne's Park; Queens University, the Botanic Gardens and Stormont (Parliament Buildings), Belfast; Kylemore Abbey, Co. Galway; houses in the Mount Merrion Estate, Dublin; new buildings on the Dublin City University campus; the Gas Company Building, D'Olier Street, Dublin; Gosford Castle, Co. Armagh; 10 Henrietta Street, Dublin; buildings on the Aran Islands. Selective survey

photography was also carried out in the following locations: Ballinasloe, Co. Galway; Dunboyne, Co. Meath; Dungarvan, Co. Waterford; Kilkenny City; Letterkenny, Co. Donegal; Loughrea, Co. Galway; Mountmellick, Co. Laois; New Ross, Co. Wexford; Portarlinton, Co. Laois; Thurles, Co. Tipperary; Trim, Co. Meath; Youghal Co. Cork.

As always, the Archive's photographic activities benefited greatly from the professional services of David and Edmund Davison and of Richard Dann. For their ongoing advice and assistance, we are grateful.

Researcher services:

Research visits to the reading room increased in 2002 over 2001 levels. Group visits were arranged for architecture, history of art and geography students, both post graduate and under graduate, from UCD, Trinity College, the Dublin Institute of Technology and a number of regional technical institutes. Also catered for were retired groups and local history groups, as well as the regular visits from professional architects, architectural historians, film location scouts, private researchers and the curious or interested general public. Increased public use of the Archive and its resources is also manifest in the numbers of queries received by phone, post and e-mail, and in the record number of photographic orders processed.

Publications:

2002 saw the publication of *Mansions Museums and Commissioners: An Architectural History of the Office of Public Works on St. Stephen's Green* by Simon Lincoln. A companion piece to *Leinster House: An Architectural History* (David Griffin and Caroline Pegum, 2000), this work traces the history of the buildings on St. Stephen's Green now housing the headquarters of the OPW. It unravels the complex architectural past of this group of structures, tracing their evolution from Georgian townhouses to modern office use. Considerable light is shed on the various individuals, institutions and organisations who have occupied the buildings over two centuries, including both the Museum of Irish Industry and the Royal College of Science. The book also details the recent programme of

CHAIRMAN'S STATEMENT

restoration carried out by the OPW with its customary historical sensitivity and technical proficiency.

The book was commissioned by the then OPW Chairman Brian (Barry) Murphy under whose supervision the restoration programme had advanced, and the OPW met all costs associated with its publication. Illustrated with photographs by David Davison, Simon's work stands as a proud and worthy addition to the list of Archive publications.

Finance:

Set out below are the audited accounts for 2002.

The Archive would like to acknowledge the on-going support of the Department of Arts, Sport and Tourism whose substantial grant-in-aid is so essential, ensuring as it does that the Archive is able to meet all of its non-discretionary financial obligations. In addition, thanks are due to the Department of the Environment and

Local Government and to the Office of Public Works for their financial contributions.

The support of the private sector has always been a key element in the Archive's financial well-being. Support received in 2002 from Bord Gáis, G and T Crampton Ltd, CRH, Irish Life and Permanent and Ove Arup is acknowledged with thanks. In an effort to attract an increased level of support from this sector, the Archive published in 2002 a fund-raising brochure. This will be used in helping to seek funding for a number of exciting new projects linked to the move to our new building which will give us considerable opportunity for exhibitions and lectures to widen the general appreciation of the wealth of material available in the Archive.

Michael Webb
Chairman

DIRECTORS REPORT FOR THE YEAR ENDED 31 DECEMBER 2002

The Directors submit their Report and Audited Accounts for the year ended 31 December 2002.

Results for the year

	2002	2001
	€	€
Income for the year	442,091	484,786
Expenditure for the Year	(420,288)	(415,798)
Excess/(Deficit) of Income over Expenditure	21,803	68,988

As a result of the foregoing the balance carried forward has increased by the above excess.

Business Review

The activities of the Archive consist of collecting, conserving and making accessible to the public documents of all kinds which yield information on the buildings of Ireland.

Directors

The Directors required to retire by rotation in accordance with the Memorandum and Articles of Association at the AGM are:

Mr. Edward Cassidy, Mr. John Graby, Mr. Richard Oram

Directors' Shareholdings Interest

The Archive is limited by guarantee and does not have a share capital.

Safety, Health & Welfare at Work At 1989

The well-being of the Company's employees is safe-guarded through the strict adherence to Health and Safety standards in accordance with the requirements of the Safety, Health and Welfare at Work Act 1989.

Statement of Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that period. In preparing those financial statements, the directors are required to:

- Select suitable accounting policies and then apply the consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper books of account, which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Acts 1963 - 2001. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Books of Account

The measures taken by the directors to ensure compliance with the requirements of Section 202, Companies Act, 1990, regarding proper books of account are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise, and the provision of adequate resources to the financial function. The books of account are maintained at 73 Merrion Square, Dublin 2.

Auditors

The Auditors Duignan Carthy O'Neill, Chartered Accountants will continue in office in accordance with Section 160 (2) of the Companies Act, 1963.

On behalf of the Board

Michael Webb
DIRECTOR

Joanna Finegan
DIRECTOR

DATE
2 May 2003

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE IRISH ARCHITECTURAL ARCHIVE

We have audited the financial statements of Irish Architectural Archive for the year ended 31 December 2002, on pages 10 to 14. These financial statements have been prepared under the historical cost convention and the accounting policies set out on pages 12.

This report is made solely to the company's members, as a body, in accordance with Section 193 of the Companies Act, 1990. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and Irish Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and Auditing Standards promulgated by the Auditing Practices Board in Ireland and the United Kingdom.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Acts. We also report to you whether in our opinion proper books of account have been kept by the company; and whether the information given in the Directors' Report is consistent with the financial statements. In addition, we state whether we have obtained all the information and explanations necessary for the purposes of our audit and whether the company's balance sheet and its profit and loss account are in agreement with the books of account.

We report to the shareholders if, in our opinion, any information specified by law regarding directors' remuneration and directors' transactions is not given and, where practicable, include such information in our report.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatement within it.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error.

In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE IRISH
ARCHITECTURAL ARCHIVE**

Qualified opinion

It was impracticable for us to extend our examination of income received beyond an examination of the accounting for the amounts so recorded.

Except for the foregoing in our opinion the financial statements on pages 10 to 14 which have been prepared under the historical cost convention, give a true and fair view of the state of the Company's affairs at 31 December 2002 and of the profit for the year then ended and comply with the Companies Acts 1963 – 2001.

Except for the foregoing we have obtained all the information and explanations, which we considered necessary and in our opinion the Archive has kept proper books with which the accounts are in agreement.

Without qualifying our report we draw attention to the fact that in common with many organisations where the number of employees is limited, internal control by means of effective segregation of duties was unavoidably limited and there were no practicable audit procedures to determine the effect, if any, of this limitation.

Duignan Carthy O' Neill
Chartered Accountants and
Registered Auditors
84 Northumberland Road,
Ballsbridge, Dublin 4.

Date: 2 May 2003

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2002

	NOTES	2002 €	2001 €
Income		442,091	484,786
Staff Costs	2	(238,012)	(219,058)
Depreciation		(21,888)	(10,903)
Interest Payable and similar charges	3	(237)	(100)
Other Expenses		(160,151)	(185,737)
Excess of Income over Expenditure		21,803	68,988
Excess Brought Forward at 1 January		364,506	295,518
Excess Carried Forward at 31 December		<u>386,309</u>	<u>364,506</u>

Michael Webb
DIRECTOR

Joanna Finegan
DIRECTOR

DATE
2 May 2003

BALANCE SHEET AT 31 DECEMBER 2001

	NOTES	2002 €	2001 €
ASSETS EMPLOYED:			
FIXED ASSETS:			
Tangible Assets	5 (a)	43,711	32,667
Archive Collection	5 (b)	367,494	354,816
		<u>411,205</u>	<u>387,483</u>
CURRENT ASSETS			
Debtors (Amounts falling due within one Year)		4,875	924
Cash at Bank and in Hand		40,404	50,233
		<u>45,279</u>	<u>51,157</u>
CREDITORS (Amounts falling due within one year)	7	<u>(7,772)</u>	<u>(11,731)</u>
NET CURRENT ASSETS		<u>37,507</u>	<u>39,426</u>
CREDITORS (Amounts falling due after more than one year)	8	(62,403)	(62,403)
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>386,309</u>	<u>364,506</u>
EXCESS CARRIED FORWARD		<u>386,309</u>	<u>364,506</u>

Michael Webb
DIRECTOR

Joanna Finegan
DIRECTOR

DATE
2 May 2003

1. ACCOUNTING POLICIES

(A) DEPRECIATION

Depreciation is calculated to write off the assets over their expected useful lives at the following annual rates:

Photograph Collection/Books	Nil
Office Furniture	10% Straight Line
Office Equipment	33.3% Straight Line

(B) GRANTS

All revenue grants received and receivable are credited to the income and expenditure account.

All capital grants received are credited to the income and expenditure account over the useful life of the assets to which they relate.

(C) TAXATION

The Company is exempt from taxation.

(D) LEASE ASSETS

Assets acquired under finance leases up to 1 January 1988 are charged to the Profit and Loss Account and after that date are capitalised.

(E) STOCK

Stock are valued at invoice cost price less a provision for slow moving stock.

2. STAFF COSTS

The average number of persons employed by the Company in the financial year was 7 (2001 – 7) and is analysed as follows:

	2002	2001
Administration	3	3
Project Staff	3	3
Cleaning Staff	1	1
	<u>7</u>	<u>7</u>
	2002	2001
	€	€
Wages and Salaries	214,436	195,705
Social Welfare Costs	23,576	23,353
	<u>238,012</u>	<u>219,058</u>

3. INTEREST PAYABLE TO SIMILAR CHARGES

	2002	2001
	€	€
Bank Interest and Charges	<u>237</u>	<u>100</u>

4. EXCESS OF EXPENDITURE OVER INCOME

	2002	2001
	€	€
The excess of income over expenditure has been arrived at after charging the following:		
Depreciation	21,888	10,903
Audit and Accountancy Fees	6,698	4,421
	<u>28,586</u>	<u>15,324</u>

5. FIXED ASSETS

	2002	2001
	€	€
(A) Office Equipment		
Cost		
At 31 December 2001	165,315	121,747
Additions	32,932	43,568
	<u>198,247</u>	<u>165,315</u>
Accumulated Depreciation		
At 31 December 2001	132,648	121,745
Charged for year	21,888	10,903
	<u>154,536</u>	<u>132,648</u>
Net Book Value	<u>43,711</u>	<u>32,667</u>
(B) Archive Collection		
Cost		
At 31 December 2001	354,816	281,976
Additions	12,678	72,840
	<u>367,494</u>	<u>354,816</u>

This represents the archive collection valued at cost.

Historical Documents and Collections donated to the Archive have not been included in these Accounts.

The basis by which depreciation is calculated is stated in Note 1(a).

6. STOCKS

A stock of books did exist as at 31 December 2002. However, as these books have been in stock for many years it was not prudent to value them for inclusion in the accounts.

7. CREDITORS

(Amounts falling due within one year)

	2002	2001
	€	€
Bank overdraft	1,948	-
Accruals	5,824	11,731
	<u>7,772</u>	<u>11,731</u>

8. CREDITORS

(Amounts falling due after more than one year)

	2002	2001
	€	€
Capital Grants (See Note i)	<u>62,403</u>	<u>62,403</u>
(i) Capital Grants		
Received at 31 January	94,524	32,121
Received during the year	-	62,403
	<u>94,524</u>	<u>94,524</u>
At 31 December	<u>94,524</u>	<u>94,524</u>
Released to Income and Expenditure Account		
At 31 January	32,121	32,121
At 31 December	<u>62,403</u>	<u>32,121</u>
Net Book Amount:		
2002	<u>62,403</u>	<u>62,403</u>
2001	<u>62,403</u>	-

The closing balance of €62,403 relates to a grant received to purchase the Ormonde Collection in 2001. This expenditure was capitalised and has not been written back in accordance with accounting policy set out in Note 1(b).

A liability would arise to repay in whole or in part certain grants received if particular circumstances set out in the agreements occur.

The basis by which Government Grants are released to Revenue is set out in Note 1 (B).

9 STATUS

The Company is limited by guarantee and does not have a share capital and was also granted charitable status by the Revenue Commissioners in 1979 (Chy 6240).

OPERATING STATEMENT YEAR ENDED 31 DECEMBER 2002

	Appendices	2002 €	2001 €
INCOME	1	442,091	484,786
EXPENDITURE	2	<u>(420,288)</u>	<u>(415,798)</u>
EXCESS OF INCOME OVER EXPENDITURE		<u>21,803</u>	<u>68,988</u>

APPENDIX 1 INCOME FOR THE YEAR ENDED 31 DECEMBER 2002

	2002	2001
	€	€
GRANTS IN AID		
Dept. of Arts, Heritage, Gaeltacht & Islands	280,000	305,546
Office of the Public Works	15,000	88,182
Dept. of the Environment	31,743	31,743
Heritage Council	6,456	-
	<u>333,199</u>	<u>425,472</u>
CORPORATE SUPPORT		
Ireland Funds	-	6,349
Treasury Holdings Limited	-	2,539
Pierse Contracting Limited	-	2,539
Bord Gais	-	1,270
CRH Plc.	1,270	1,270
Ove Arup	-	1,270
Fyffes Plc.	-	635
Shaffreys	635	-
Irish Permanent Plc.	3,809	-
G & T Cramptons Limited	5,079	-
	<u>10,793</u>	<u>15,872</u>
DONATIONS AND CHARITABLE GRANTS		
Sundry Donations	23,936	7,771
Architects Appeal	-	308
	<u>23,936</u>	<u>8,079</u>
COMMISSIONED WORK AND EXHIBITIONS		
Sundry Reports	50,958	7,207
SALES AND PRINT SCHEMES		
Sale of Photographs	16,310	16,099
Sale of Photocopies	2,441	3,631
Book Sales	1,053	5,120
	<u>19,804</u>	<u>24,850</u>
OTHER INCOME		
Interest Received	3,401	3,306
	<u>3,401</u>	<u>3,306</u>
TOTAL INCOME	<u>442,091</u>	<u>484,786</u>

APPENDIX 2 EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2002

	2002 €	2001 €
PREMISES AND EQUIPMENT		
Depreciation of Office Equipment and Furniture	21,888	10,903
Insurance	10,224	7,794
Light & Heat	3,313	5,268
Telephone	2,924	3,751
Repairs & Maintenance	1,328	100
	<u>39,677</u>	<u>27,816</u>
STAFF		
Wages	<u>238,012</u>	<u>219,058</u>
CONSERVATION		
Repairs	6,429	8,446
Equipment and supplies	7,423	9,752
	<u>13,852</u>	<u>18,198</u>
SUPPLIES		
Stationery	2,408	2,171
Photocopier Expenses	2,289	1,668
Computer Expenses	-	1,404
Postage	1,176	742
	<u>5,873</u>	<u>5,985</u>
FINANCIAL EXPENSES		
Audit, Accountancy and Secretarial Fees	6,698	4,421
Bank Interest & Charges	237	100
	<u>6,935</u>	<u>4,521</u>
TOTAL CARRIED FORWARD	<u>304,349</u>	<u>275,578</u>

APPENDIX 2 EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2002

	2002	2001
	€	€
TOTAL BROUGHT FORWARD	304,349	275,578
PHOTOGRAPHY, COMMISSIONS AND PROJECTS		
Design and printing of Leinster House Book	-	75,485
Design & printing of Office of Public Works Book	39,103	-
Design & printing of Fund Raising Brochure	7,565	-
Photograph I.A.A.	41,989	31,983
Photographic Orders	12,944	12,068
	<u>101,601</u>	<u>119,536</u>
MISCELLANEOUS		
Design and printing of annual report	3,437	10,896
Travel & Entertainment	4,354	4,687
Fire Safety & Security	3,522	2,259
Sundry	2,147	2,117
Subscriptions & Publications	878	725
	<u>14,338</u>	<u>20,684</u>
TOTAL EXPENDITURE	<u>420,288</u>	<u>415,798</u>

CURRENT MEMBERS OF THE IRISH ARCHITECTURAL ARCHIVE



Mark Bence Jones	Daniel Gillman	M. McDowell	Peter Pearson
Paddy Bowe	Raymond Gilmore	Edward McParland	Homan Potterton
Charles Brett	John Graby	John Meagher	John Redmill
Ian Cairnduff	David Griffin	George Morrison	Raymond Refuasse
Andrew Carpenter	Desmond Guinness	Rachel Moss	Nicholas Robinson
Christine Casey	Mary Hanna	Rosemary Mulcahy	Ken Rohan
Edward Cassidy	Peter Hanna	Sean Mulcahy	Brendan Ross
Edward Chandler	Peter Harbison	Philip Mullally	Sean Rothery
John Cornforth	Bill Hastings	David Newman Johnson	Alistair Rowan
Maurice Craig	Richard Haworth	Kevin B. Nowlan	Patrick Shaffrey
Anne Crookshank	Arthur Hickey	Eoin O Cofaigh	Anngret Simms
Gus Cummins	Roger Hill	John O'Connell	David Slattery
David Davison	Derry Hussy	Joan O'Connor	Roger Stalley
Ruth Delany	Aideen Ireland	Michael O'Doherty	Stephen Vernon
Frank Devitt	Loughlin Kealy	Rory O'Donnell	Brian Walker
Hugh Dixon	David Keane	Brendan O'Donoghue	Geraldine Walsh
Hugh Doran	Gerard Kennedy	Freddie O'Dwyer	Peter Walsh
Brian Dunlop	Paul Larmour	John Olley	Michael Webb
Austin Dunphy	Alistair Lindsay	Toal O'Muire	Jeremy Williams
Joanna Finegan	Rolf Loeber	Cathal O'Neill	Primrose Wilson
Desmond FitzGerald	Michael McCarthy	Dick Oram	
William Garner	Robert McCarthy	Shane O'Toole	

THE IRISH ARCHITECTURAL ARCHIVE
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